

## SCB PTFO STANDING COMMITTEES 2009-10

Standing Committee Chairpersons are to be elected by their respective committees or appointed by the Executive Board. Their normal term of office is one year; however, the Executive Board can re-appoint Chairpersons with their consent from year to year. All chairpersons are responsible for executing projects within a pre-established budget.

If you are interested in chairing, co-chairing, or serving as a member of any of these committees, please contact the PTFO Board, the Volunteer Committee Chair, or the chair of the committee on which you would like to serve.

### **World's Finest Chocolate Sale Committee** - Need a Chair

The purpose of this committee is to organize the annual World's Finest Chocolate Sale fundraiser. This includes promoting, ordering, dispersing, and reconciling items ordered.

### **Scrip Committee** - Chair: Mary Ellen Keller

### **Extravaganza Committee** - Chairs: Keri Candies, Stacey Bosco, Tina Chaisson

The purpose of this committee is to organize the annual Extravaganza fundraiser. This committee is responsible for securing the entertainment, food, cash donations from sponsors, prizes, and silent auction items. They oversee ticket sales. They also work with the class room mothers on the classroom baskets and with other designated volunteers on the classroom projects.

### **Extravaganza Decorating Committee** - Chair: Shannon Casadaban

This Committee is responsible for proposing a theme, purchasing decorations, and decorating for the Extravaganza.

### **Golf Tournament Committee** - Chairs: Ricky Bosco and Tim Vosloh

The purpose of this committee is to organize the annual Golf Tournament fundraiser. This committee is responsible for overseeing ticket sales, cash donations from sponsors, prizes, and food for the golf tournament, with the assistance of designated volunteers.

**Meeting and Hospitality Committee** - Chair: Bonnie Patureau

The purpose of this committee is to organize the registration tables and volunteers at the general membership meetings. This committee conducts the 50/50 raffle at the general meetings, maintains records of attendance at each meeting for nut cards and pizza parties, and arranges for babysitting services for parents attending the general meetings. This committee also coordinates refreshments for PTFO social events, makes new parents feel welcomed, and sends birthday greetings to the Principal, Pastor, faculty and staff.

**Clip and Save Committee** - Chair: Donna Blanchard

The purpose of this committee is to discover, coordinate, and promote projects which bring in a “little extra” to the school such as General Mills Box Tops, Campbell’s UPCs, Community Coffee UPCs, Tyson A+ labels, and Winn Dixie Community Pals.

**Council of Catholic School Co-Operative Clubs (CCSCC) Committee**

Chair: Stephanie Laurent

The purpose of this committee is to promote and coordinate the participation of the PTFO in the activities of the CCSCC. This committee is responsible for communicating with the CCSCC, maintaining annual registrations in the CCSCC and its lobbying arm, Citizens for Educational Choice (CEC), ensuring the PTFO’s representation at all CCSCC meetings and functions, coordinating the PTFO’s participation in CCSCC events such as Keep Christ in Christmas and Clothe-a-Child, and preparing SCB’s annual publicity scrapbook.

**Teacher Appreciation Committee** - Chairs: Mary Clair Hotard and  
Andree Roberts

The purpose of this committee is to propose and coordinate activities that recognize the efforts of our teachers during Teacher Appreciation Week. This may include organizing a breakfast and/or luncheon, decorating, and obtaining door prizes based on the activities planned.

### **Volunteer Committee** - Chair: Marie Gilmore

The purpose of this committee is to identify and organize volunteers to assist with the needs of the school and the PTFO committees as noted on the Parent Volunteer Form. The committee sorts and compiles the responses on the Parent Volunteer Forms and distributes the volunteer names and contact information to the persons in charge of the listed activities and committees. This committee is also responsible for securing an “Honorary Poet” to compose and recite an “End of the Year” poem, recapping the year’s highlights at the final PTFO meeting of the year.

### **Parents for Healthy Kids Committee** - Joy Budwine

The purpose of this committee is to promote the importance of good health and fitness habits to students and parents through a variety of projects and events throughout the year. Some of these projects include decorating the cafeteria and bulletin board with health-themed messages and seasonal decorations, coordinating an annual hand-washing awareness week, organizing “Breakfast at the Manger,” and providing a healthy refreshment table at the annual school Field Day. This committee also works with the cafeteria manager and Archdiocese Nutrition Office to continually meet or exceed the established Louisiana Health Index Family and Community Involvement module.

### **Program Committee** - Need a chair

The purpose of this committee is to provide parents with educational opportunities via guest speakers at general membership meetings and/or special seminars/workshops. The committee will solicit programs of interest from the general membership and then search for and engage speakers. The committee must obtain approval from the Principal and Pastor prior to securing any speaker.

### **Family Values & Spirituality Committee** - Fr. Daniel Brouillette

The purpose of this committee is to propose and coordinate projects and events that promote the value of family and spirituality. This may include special masses, rosary recitations, and family fun nights. This committee also ministers to families within our school suffering from illness, a death in the family, or personal hardship.

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